Computer Class Instructor (Volunteer)

We are looking for a volunteer instructor to teach computer classes for South Asian older adults.

RESPONSIBILITIES include teaching:

- Basic Computer Skills
- Basic Word processing skills and typing
- Letter writing
- Internet research skills
    - How to perform a Google search
    - Email set up
    - Introduction to social media
    - Facebook
    - Using Amazon/Ebay to make purchases
    - How to track packages

TIME COMMITMENT
3 hours a week for a minimum of 6 weeks

Ability to speak Hindi, Punjabi, Urdu, Gujarati, Bengali a plus.

If interested, please send a resume marked "Computer Instructor" to:

Dr. Sourabh Khanna, Volunteer Manager
178-36 Wexford Terrace, 2nd Floor Jamaica, NY 11432
Email: sourabh.indiahome@gmail.com
Phone: 917-834-7895